

## CHCCEL001

## Develop sustainable celebrancy practice

### Application

This unit describes the skills and knowledge required to determine what makes a sustainable celebrancy practice and then to set goals and develop an approach to own practice.

This unit applies to celebrants.

**Suggestion from AGD that some of the legal and ethical content could go here**

*The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.*

### ELEMENT

Elements define the essential outcomes

1. Determine requirements for sustainable celebrancy practice

2. Set own celebrancy practice goals

3. Develop approach to own

### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Identify, access and interpret information on the practice of celebrancy
- 1.2 Identify key issues that affect the development and sustainability of professional practice in celebrancy
- 1.3 Identify personal, family, economic, environmental, human and social considerations, and their current or potential impact on professional practice
- 1.4 Evaluate impacts of emerging or changing technology on celebrancy practice
- 1.5 Collate current information that supports professional practice
- 2.1 Reflect on professional goals and aspirations
- 2.2 Reflect on the opportunities and constraints of individual personal circumstances and the potential impacts of celebrancy practice
- 2.3 Identify and assess professional opportunities in celebrancy
- 2.4 Assess and match personal skills and attributes against those perceived as necessary for a particular professional opportunities in celebrancy
- 2.5 Determine viability of celebrancy opportunities according to perceived risks, resources available, financial returns and other outcomes sought

- 3.1 Make decisions about practice direction, based on

## ELEMENT

Elements define the essential outcomes

practice

## PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

reflection and research

- 3.2 Develop strategies, systems and resources that address own practice goals
- 3.3 Establish a professional development strategy that supports own needs celebrancy practice
- 3.4 Establish personal care strategy to avoid burn-out and negative consequences of working as an individual practitioner
- 3.5 Engage in a process of ongoing questioning and review to inform practice development

## FOUNDATION SKILLS

*The Foundation Skills describe those required skills (employability skills, language, literacy and numeracy) that are essential to performance.*

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency

<b>UNIT MAPPING INFORMATION</b>
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<a href="#">Link to unit mapping information</a>
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## LINKS

[www.cshisc.com.au](http://www.cshisc.com.au)

## ASSESSMENT REQUIREMENTS for CHCCEL001 Develop sustainable celebrancy practice

The assessment requirements provide advice on assessment and must be read in conjunction with the specific detail of this unit of competency and related assessment information for this Training Package.

*Performance evidence:*

*Volume of evidence?*

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- used critical thinking skills to:
  - review and reflect on information from a range of sources about celebrancy practice
  - evaluate and articulate requirements for sustainable celebrancy practice
- developed and documented a plan for own celebrancy practice including:
  - own goals
  - strategies, resources and systems

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- professional development strategy
- personal care plan

### *Knowledge evidence:*

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

- historical development of celebrancy in Australia in last 50 years, including knowledge of the evolving role of the civil celebrant in Australian culture in the twenty-first century
- demographic and other information that supports assessment of potential range and volume of ceremonies
- factors that affect the contemporary practice of celebrancy
- place of celebrancy in the community
- role of celebrants and different perspectives
- professional celebrancy networks and industry bodies
- advantages and disadvantages of competition, collaboration, networking, teamwork for professional celebrants at an organisation level and at a personal level for celebrants
- professional context for a given area of the practice in terms of opportunities and constraints
- professional opportunities in the area of celebrancy practice, across other related areas and across the business and community generally
- different models of professional celebrancy practice and their employment opportunities
- components of sustainable celebrancy practice, and their impacts, including:
  - economic – opportunities and viability
  - environmental
  - individual – personal health, professional development
  - social responsibility
- nature of goals and aspirations and the viability of achieving these professional goals in the context of the celebrant's knowledge, skills, personality and

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- attributes, resources, geographical location and other factors
- tools, techniques and strategies used by celebrants and small business practitioners to build sustainable practice
- key sources of assistance for professional celebrants, including:
  - celebration and funeral providers
  - community elders
  - educators and training providers
  - family members
  - mentors
  - other service providers
  - professional bodies
- the impact on changing technologies on celebrancy practice, clients and ceremonies, including:
  - historical and potential future impacts
  - attitudes that help and hinder becoming IT and computer skilled
  - web and IT communication mechanisms
  - hardware and software requirements and associated devices needed for celebrancy practice
  - strategies to maintain currency and resources available
- legal and ethical considerations (national and state / territory) and how these are applied in individual practice:
  - children in the workplace
  - codes of conduct
  - codes of practice
  - conflicts of interest
  - consumer law
  - continuing professional education
  - copyright and intellectual property CAL
  - Celebrant Group Licence (difference between licence and insurance)
  - discrimination
  - dignity of risk
  - duty of care
  - human rights
  - informed consent
  - insurance requirements
  - mandatory reporting
  - privacy, confidentiality and disclosure

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- professional body membership – ethics and standards
- records management
- specific legislation that applies to marriage (existence and key objectives only), including offences under the Marriage Act for unauthorised civil celebrants conducting of marriage ceremonies)
- work role boundaries – responsibilities and limitations, including:
  - celebrants not counsellors
  - agreed scope of role in ceremony
- work health and safety

### *Assessment conditions:*

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions. Where simulation is used, it must reflect real working conditions by modelling industry operating conditions and contingencies, as well as using suitable facilities, equipment and resources.

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors

## **LINKS**

[www.cshisc.com.au](http://www.cshisc.com.au)