

Summary of Proposed Changes

CHC42608	CURRENT	PROPOSED
Title	Current Certificate IV in Celebrancy	Diploma in Professional Celebrancy
Qualification Description	This qualification covers the broad based skills and knowledge that underpin a range of celebrancy roles, as well as addressing specific legislative responsibilities of marriage celebrants and providing a range of electives representing different aspects of celebrancy work. Celebrants may specialise in a range of areas of celebrancy as well as developing skills to manage their own business operations	This qualification reflects the role of a professional celebrant. Celebrants may specialise in a range of areas as well as developing skills to manage their own celebrancy private practice.
Job titles	<i>may include:</i> <ul style="list-style-type: none"> • Marriage celebrant • Funeral celebrant • Loss and grief celebrant • Civil celebrant • Community celebrant • Family celebrant • Celebrant 	<i>may include:</i> <ul style="list-style-type: none"> • Marriage celebrant • Funeral celebrant • Loss and grief celebrant • Civil celebrant • Community celebrant • Family celebrant • Celebrant • Professional Celebrant • Officiant
Licensing, legislative, regulatory or certification considerations		
	The four (4) mandatory electives for marriage celebrancy listed below must be selected for work in marriage celebrancy	This qualification addresses the specific legislative responsibilities of marriage celebrants and is linked to national registration requirements
LEVEL OF QUALIFICATION	Current Certificate IV in Celebrancy	Diploma in Professional Celebrancy
Determined by:	The levels are set out in this Document: Australian Qualifications Framework http://www.aqf.edu.au/Portals/0/Documents/2013%20docs/AQF%202nd%20Edition%20January%202013.pdf	
	CERTIFICATE IV LEVEL 4 – PAGE 36 Purpose: The Certificate IV qualifies individuals who apply a broad range of specialised knowledge and skills in varied contexts to undertake skilled work and as a pathway for further learning	DIPLOMA LEVEL 5 – PAGE 39 Purpose : The Diploma qualifies individuals who apply integrated technical and theoretical concepts in a broad range of contexts to undertake advanced skilled or paraprofessional work and as a pathway for further learning This section indicates that the level of autonomy and the creativity required of the role are major consideration in the difference between level 4 and
Packaging Rules		
Total number of units	13	17
Number of core units	5	13
Number of elective units, <i>consisting of:</i>	8 up to X units from other Training Packages or accredited courses where the details of those courses are publicly	4 up to X units from other Training Packages or accredited courses where the details of those courses are publicly available

Prerequisites	Nil	Nil
Core units		
Celebrancy specific units in core	2	5
Details	CHCCEL401A * Work effectively in a celebrancy role * Prerequisites for all other units in this Certificate I	<i>Deleted and covered by</i> CHCCEL502X and CHCCEL507X as well as other core units here below
	CHCCEL406A Identify and address client needs in a celebrancy role	CHCCEL501X Identify & address client in a celebrancy role
		CHCCEL502X Create and organize non-legal ceremonies
		CHCCEL503X Research, create and evaluate ceremonial elements appropriate to ceremony purpose and client needs
		CHCCEL504 X Conduct and review a non-legal ceremony
		CHCCEL507X Create resources for set-up and maintenance of Professional Celebrancy Practice
Non-Celebrancy specific units in core	3	8
	CHCCOM403A Use targeted communication skills to build relationships CHCCS400A Work within a legal and ethical framework	CHCCOM403A Use targeted communication skills to build relationships CHCCS400B Work within a relevant legal and ethical framework
	CHCADMIN305D Work within the administration protocols of the organisation	<i>Deleted and covered by</i> CHCCEL507X Create resources for set-up and maintenance of Professional Celebrancy Practice and other core units
		BSBDIV301A Work effectively with diversity CUSMPF402A Develop and maintain stage craft skills CUFWRT301A Write content for a range of media CHCCS426B Provide support and care relating to loss and grief CHCCD404E Develop and implement community programs
Elective units	– 4 units from the following	
Group A electives – required for marriage celebrancy work	4	2
Mandataotry units for appointment as a Commonwealth apointed marriage celebrant #	Pre-requisite: CHCCEL401A	??

<i>Celebrancy specific units</i>	CHCCEL402A# Establish and maintain knowledge of legal responsibilities of a marriage celebrant <i># pre-requisite for all other marriage units</i>	<i>Deleted and replaced by</i> CHCCEL505X Address the legal requirements of marriage ceremonies <i>And covered BY</i>
	CHCCEL403A Develop an effective relationship with a marrying couple	<i>Deleted</i> <i>Covered by</i> CHCCEL501X Identify & address client in a celebrancy role CHCCOM403A Use targeted communication skills to build relationships
	CHCCEL404A Plan a marriage ceremony in line with legal requirements	<i>Deleted</i> <i>Covered by</i> CHCCEL505X Address the legal requirements of marriage ceremonies CHCCEL502X Create and organize non-legal ceremonies
	CHCCEL405A Conduct and review a marriage ceremony in line with legal requirements	<i>Deleted</i> <i>Covered by</i> CHCCEL505X Address the legal requirements of marriage ceremonies CHCCEL504 X Conduct and review a non-legal ceremony CHCORG428A Reflect on and improve own professional practice <i>Other Core Units</i>
<i>Non-Celebrancy specific unit</i>		CHCORG428A Reflect on and improve own professional practice
Other relevant electives		
Electives are to be selected in line with specified Packaging Rules.		
The following grouping of relevant of electives is provided to facilitate selection.		
Funeral celebrancy	4	2
	CHCCS426A Provide support and care relating to loss and grief WFSFNL301A Perform general funeral arrangements WFSFNL407A Perform general funeral celebrancy WFSPCS101A Work effectively in the funeral services industry	<i>Moved to Core</i> CHCCEL506X Providing and review celebrancy services related to loss and grief <i>Not appropriate - Designed for Funeral Arrangers and Directors</i> <i>Deleted and covered by</i> CHCCEL506X and other Core Units above SIFIND001B Work effectively in the funeral services industry
<i>Recommended electives</i>	2	0

	<p>Working with diversity HLTHIR403B Work effectively with culturally diverse clients and co-workers</p>	<p><i>Moved to Core as</i> BSBDIV301A Work effectively with diversity</p>
	<p>HLTHIR404B Work effectively with Aboriginal and Torres Strait Islander people</p>	
<i>Other electives</i>		
	<p>Writing and performance USMPF04A Prepare self for performance (CUE03) CUSMPF402A Develop and maintain stage craft skills CCUFWRT301A Write content for a range of media (CUF07)</p>	<p><i>Moved to Core</i> <i>Moved to Core</i></p>
	<p>Community services CHCORG428A Reflect and improve upon professional practice CHCPAS401A Provide pastoral care CHCCOM504A Develop, implement and promote effective communication techniques CHCCS411A Work effectively in the community sector CHCGROUP403D Plan and conduct group activities CHCGROUP410B Deliver a structured program CHCDIS302A Maintain an environment designed to empower people with disabilities CHCLD315A Recognise stages of life span development CHCYTH301D Work effectively with young people</p>	<p><i>Moved the Marriage Celebrancy Electives</i> CHCP AS401B – Undertake pastoral care work <i>Reviewed and considered not appropriate to celebrants situations</i> "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" ""</p>
	<p>Business services BSBSMB405A Monitor and manage small business operations BSBSMB406A Manage small business finances BSBSMB403A Market the small business BSBSMB401A Establish legal and risk management requirements of small business BSBCMM401A Make a presentation BSBFIA402A Report on financial activity BSBITS401A Maintain business technology BSBMKG413A Promote products and services BSBREL401A Establish networks</p>	<p>BSBSMB405A – Monitor and Manage small business operations BSBSMB406A – Manage small business finances. BSBSMB403A Market the small business BSBSMB401A Establish legal and risk management requirements of small business <i>Reviewed and considered not appropriate to celebrants situations</i> "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" "" ""</p>

BSBREL402A Build client relationships and business networks	"" "" "" "" "" ""
BSBSMB301A Investigate micro business opportunities	"" "" "" "" "" ""
BSBSMB303A Organise finances for the micro business	"" "" "" "" "" ""
BSBSMB304A Determine resource requirements for the micro business	"" "" "" "" "" ""
BSBSMB305A Comply with regulatory, taxation and insurance requirements for the micro business	"" "" "" "" "" ""
BSBSMB306A Plan a home-based business	"" "" "" "" "" ""
BSBSMB307A Set up information and communications technology for the micro business	"" "" "" "" "" ""
BSBWOR404A Develop work priorities	"" "" "" "" "" ""
THHGCT05A Build, launch a website for small business	"" "" "" "" "" ""

